



HOUSING MANAGEMENT ADVISORY BOARD

Date: Thursday, 25 January 2018

Time: 6.00pm,

Location: Shimkent Room - Shimkent Room - Daneshill House, Danestrete

Contact: Lisa Jerome

Members:	Councillors:	P Bibby (Vice Chair), C Latif, L Martin-Haugh, J Mead and S Mead
	Resident Members:	J Thurlow (Leaseholder) (Chair), C Anderson (Tenant), K Gibson (Tenant), F Plumridge (Tenant), L Saunders (Tenant) and L Storey (Tenant)
	Staff Members:	J Cresser (Assistant Director Housing & Investment) and C Miller (Assistant - Director Direct Services)

AGENDA

PART 1

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. MINUTES - 3 JANUARY 2018

To approve as a correct record the Minutes of the Housing Management Advisory Board meeting held on 3 January 2018

Pages 3 – 6

3. SCRUTINY BRIEFING

To receive a briefing from the Scrutiny Officer on Scrutiny at Stevenage Borough Council

4. RENT LETTERS

To discuss and agree text of Rent Letters

Pages 7 – 18

5. ENGAGEMENT STRATEGY PROJECT PLAN

To discuss and comment on the Engagement Strategy Project Plan

Pages 19 – 26

6. CHAIR'S HMAB PRESENTATION

To receive an oral update from the Chair prior to the presentation for the HMAB 2017 Review on 14 February 2018

7. REPAIRS AND VOIDS UPDATE

To receive an update on Repairs and Voids

8. FEEDBACK FROM EXECUTIVE MEETINGS

To receive feedback from Executive meetings held on 12 December 2017 and 23 January 2018

9. TERMS OF REFERENCE

Members are invited to consider, approve or amend Resident Led Safety Compliance Panel Terms of Reference

Pages 27 – 30

10. ANY OTHER BUSINESS

To consider any other issues

11. DATE OF NEXT MEETING

Date of next meeting: Thursday 22 February 2018, 1800hrs, Shimkent Room

12. AGENDA ITEMS TO DATE

Quarterly Performance report – Q3 (Elaine Wright and Anja Brueckner)

HRA Business Plan update (Katrina Shirley)

Aids and Adaptations (Paul O'Donnell)

Housing All Under One Roof Presentation (Jaine Cresser)

Feedback from Executive (Jaine Cresser, Craig Miller, Jeannette Thomas)

Major Refurbishment Contract Update (Paul O'Donnell/Andrew Garside)